



**APPLICATION FOR EMPLOYMENT**

Date \_\_\_\_\_

**PLEASE PRINT**

Name: \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Have you ever gone under a different name before?  YES  NO; Please List: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone # ( ) \_\_\_\_\_ - \_\_\_\_\_ Mobile Phone # ( ) \_\_\_\_\_ - \_\_\_\_\_

**Positions within Counterpart, Inc - (To be sure of what openings we have, ask Human Resources. If there are no openings, we will keep your application on file for 3 months.)**

*Assembler, Painter, Welder, Brake Operator, Shipping Clerk, Maintenance, Laser Operator, Punch Operator, Programmer, Inventory Clerk, & Office Assistant.*

Position(s) you are applying for: 1. \_\_\_\_\_ 2. \_\_\_\_\_

**Day Shift** Mon-Thurs 7:00am to 4:30pm/Friday 7:00am-11:00am

**Night Shift** Monday – Thursday 4:30pm to 3:00am

**Full Time**  **Part Time**  **Student Temporary**

How did you hear about us?

Website \_\_\_\_\_ Facebook \_\_\_\_\_ LinkedIn \_\_\_\_\_ Jobsinbrookings.com \_\_\_\_\_

Newspaper \_\_\_\_\_ Dept. of Labor \_\_\_\_\_

Current employee \_\_\_\_\_ Other (please specify) \_\_\_\_\_

Are you **under 18** years of age? \_\_\_\_\_ YES \_\_\_\_\_ NO

Are you available for overtime? \_\_\_\_\_ YES \_\_\_\_\_ NO

Are you authorized to work in the United States? \_\_\_\_\_ YES \_\_\_\_\_ NO

Have you ever applied to work here before? \_\_\_\_\_ YES \_\_\_\_\_ NO

When are you available to start work? \_\_\_\_\_

What are the wages or salary desired? \$ \_\_\_\_\_ /hr. *or* \$ \_\_\_\_\_ /yr.

**Skills** Circle each machine, task or tool for which you are familiar. Please list other machines, tasks, or tools that are not listed below. (Note: if you have not used or done the items below it does not disqualify you for a position.)

Press Brake	CNC Sheet Metal Punch	CNC Laser Cutting Machine
Power Saws	Shear	Rivet Gun
Hardware Insertion Machine	Powder Coating	Wet Coat Paint
Vertical Milling Machine	Metal Grinding and Sanding Hand Tools	Positioning jig
Spot Welder	Mig Welder	Tig Welder
Forklift	3D design software	2D Design Software
Excel	Assembly	Commercial Driver's license

Use the space below to summarize any additional information necessary to describe your qualifications for the specific position for which you are applying.



**Educational Information**

EDUCATION TYPE OF SCHOOL	NAME AND ADDRESS OF SCHOOL	AREA OF STUDY	CIRCLE LAST YEAR ATTENDED	GRADUATED Yes or No	DEGREE
HIGH SCHOOL			9 10 11 12 GED		
COLLEGE			1 2 3 4		
TECHNICAL SCHOOL			1 2		

**Military Service**

Branch	From	To
Rank at Discharge	Type of Discharge	

**Work Experience - Please list your work experience beginning with your most recent job held.**

Dates From To	Company Name	City, State
Title and Duties: (list jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company)		
Reason for Leaving	Supervisor's Name	Telephone Number
Dates From To	Company Name	City, State
Title and Duties: (list jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company)		
Reason for Leaving	Supervisor's Name	Telephone Number
Dates From To	Company Name	City, State
Title and Duties: (list jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company)		
Reason for Leaving	Supervisor's Name	Telephone Number



REFERENCES

Please list three professional references:

<i>Name</i>	<i>Address</i>	<i>Phone #</i>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

**IMPORTANT- PLEASE READ AND SIGN**

Counterpart Inc. complies with Federal Drug Free Workplace requirements. All applicants are required to take a drug screen and physical after you are offered and accept a position at our organization. Any applicant with a confirmed positive test result will be denied employment. If you have any questions or concerns you may contact Human Resources.

*I attest that the information that I have stated is factual and complete to the best of my knowledge. I understand that if any information I have given is knowingly falsified, I will be denied employment or immediate termination of employment, regardless of how or when it is discovered.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date